Spring 2022 Fire Evacuation Drills

Tuesday, March 8, 2022
Georgia Tech Greek Sector
Tuesday 3/8 Section 1

1. 6:00pm  Pi Kappa Alpha
2. 6:15pm  Phi Mu
3. 6:30pm  Pi Kappa Phi
4. 6:45pm  Phi Kappa Theta
5. 7:00pm  Zeta Tau Alpha
6. 7:15pm  Sigma Phi Epsilon
7. 7:30pm  Alpha Tau Omega
8. 7:45pm  Sigma Alpha Epsilon
9. 8:00pm  Delta Tau Delta
10. 8:15pm  Beta Theta Pi
11. 8:30pm  Sigma Nu
12. 8:45pm  Phi Delta Theta
13. 9:00pm  Chi Phi
Tuesday 3/8 Section 2

1. 5:30pm  Phi Sigma Kappa
2. 6:00pm  Phi Gamma Delta
3. 6:15pm  Kappa Sigma
4. 6:30pm  Zeta Beta Tau
5. 6:45pm  Alpha Xi Delta
6. 7:00pm  Theta Chi
7. 7:15pm  Psi Upsilon
8. 7:45pm  Kappa Alpha Theta
9. 8:00pm  Delta Upsilon
10. 8:15pm  Delta Chi
11. 8:30pm  Alpha Gamma Delta
12. 8:45pm  Alpha Sigma Phi
13. 9:00pm  Tau Kappa Epsilon
Tuesday 3/8 Section 3

1. 6:00pm Alpha Chi Omega
2. 6:15pm Alpha Delta Pi
3. 6:30pm Alpha Phi
4. 6:45pm Alpha Epsilon Pi
5. 7:00pm Chi Psi
6. 7:15pm Alpha Delta Chi
7. 7:30pm Phi Kappa Tau
8. 7:45pm Delta Sigma Phi
9. 8:00pm Sigma Chi
10. 8:15pm 792 Techwood Dr.
11. 8:30pm Kappa Alpha
12. 8:45pm Phi Kappa Sigma
13. 9:00pm Theta Xi
Procedures

Residents will be asked to return to their rooms prior to the drill taking place. This is done to replicate a real scenario and for the student to hear what an alarm sounds like in their room. This also allows them the opportunity determine if there are any problems with the system (such as a horn not working or one set with the volume too low preventing it from waking them, and non-working strobes).

After the alarm is sounded, students should head to their (approved) designated meeting place and remain there until released by a house representative or GTFSO staff. 51% of residents (based on the number you’ve reported to our office via the occupancy roster) MUST BE present for the drill in order to pass. Please double check with Mattie to be sure she has the most updated roster for your house.
The individual(s) with working knowledge of the fire alarm panel and system should be the officers present for the drill.

The representative should have access to the panel (i.e. keys/code to unlock designated alarm room/box).

The alarm should be in good working order (this includes being plugged in/new batteries, with no existing trouble signals or silenced alarms on the panel as this signifies an issue with the system).

The representative should have contacted the monitoring company (if the system is monitored by a 3rd party) and notify them of the date of the drill.

The representative should know how to initiate the drill, either through the panel or by activating a pull station.

If a pull station is used, they should ensure that they have the proper keys to unlock it and place it in the reset position at the conclusion of the drill.

Leash all dogs.
Fire Evacuation Drills

- The first emergency evacuation drill of each school year shall be conducted within 10 days of the beginning of classes (International Fire Code: 403.10.2.1.1)
- Fire evacuation drills shall take precedence over social events and chapter meetings
- House manager and/or designated member shall be prepared to handle the fire evacuation drill
- USG owned residence will be put into fire alarm test-mode by a member of the GTFSO
- Privately owned residence shall be arranged between you and your fire alarm monitoring company to put residence in fire alarm test-mode
- Keys shall be available for you to silence and/or reset the fire alarm panel
Fire Evacuation Drills

- Every member living at the residence is required to participate in the drill (International Fire Code: Table 405.2)
- All occupants shall evacuate upon activation of the fire alarm (Ex. Chef)
- Evacuate the residence in an orderly manner at the nearest exit
- Evacuate to the assembly point away from the residence
- A member of the residence shall conduct a head count (Live-ins)
- Stay at the assembly point until released by the fire safety staff
- The evacuation should take place in less than 3 minutes
If you have **questions** about using the alarm or are having any issues with your alarm system, you should contact a GT Fire Safety Specialist, [Renee Lee-Starks](mailto:renee.lee-starks@gt.edu) or [Jake LeJeune](mailto:jake.lejeune@gt.edu), before the drill time and they will do their best to address any issues or direct you to someone who can help.

Your house corporation board president or house director may also be able to assist you.