

## IN THIS ISSUE:

### FIRE INSPECTION

**REPORTS:** How to Follow Up with Fire Marshal

### ANNOUNCEMENTS

### GREEK SECTOR SAFETY:

Reminders for House Managers

### DON'T FORGET:

Checklist Reminders

### GNA VIOLATIONS

### HOMECOMING

**INFORMATION:** How to Participate in the Greek Sector



# GREEK NEIGHBORHOOD ASSOCIATION newsletter

For Greek Sector updates, announcements, and information at Georgia Tech

## FIRE INSPECTION REPORTS

Late last week, and early this week, groups received their fire inspection reports from the Summer. Fire Inspections are completed twice a year by the City of Atlanta, and the next round of inspections will start at the end of October. Please be on the look out for the link of where to secure your chapter's one-hour time slot.

The City of Atlanta has a special partnership with the Fire Safety Office at Georgia Tech, allowing them to be the group to conduct your inspections. You should have received the report from me via email. In the future, all reports will be left directly with the house manager at the end of the inspection.

GT Fire Marshal  
Larry Labbe  
Larry.labbe@ehs.gatech.edu  
404-969-7602

Fire Safety Specialist  
Renee Lee  
Renee.lee@ehs.gatech.edu  
404-385-7474

Items on your report that caused your group to fail the inspection need to be corrected before the next inspection to ensure compliance. Keep in mind, safety of your residents, members, and guests should be your ultimate priority. Ultimately, chapters can be penalized with the following for not being in compliance:

- Code of Conduct violations with the Office of Student Integrity
- Citations given by the Fire Marshal at Tech
- Eviction of house residents

For larger items that require financial resources or significant construction, please email the Fire Safety Office immediately to develop a Compliance Plan to avoid the sanctions mentioned above.

For smaller items, you should work with your house residents to address these things immediately so they are corrected by the time of re-inspection. Any remaining issues could be cause for a violation.

## HAVE A QUESTION?

Check out <http://greek.gatech.edu/content/18/greek-facilities> for resources and documents. Or contact Kylie Corcoran, Greek Affairs Coordinator at 404-894-2002 or [kylie@gatech.edu](mailto:kylie@gatech.edu).

## ANNOUNCEMENTS

### External Contractor Database:

Do you have the contact information for an external service provider that could help other groups address projects in their facilities (plumbers, fire alarm systems, general contractors, etc.)?  
<http://goo.gl/2tbZCi>

### Parking Changes:

Many areas of the Greek Sector are owned by the Board of Regents and not by the chapter, although members have been parking in these locations. Starting this permit cycle, students must have a GT Parking Permit to park in these locations. For a map of locations, please visit [pts.gatech.edu](http://pts.gatech.edu).

### Kitchen Inspections:

Please check to ensure your Kitchen has been inspected and is up to code. Contact Pearl Gordon with the City of Atlanta to have your facility inspected for the coming year. Most kitchens will expire in the fall.  
404-730-1310

### House Manager Facebook Group:

Please be on the lookout for a Facebook group invite from Leanne Thim and Alex Mattle, the CPC and IFC GNA chairs to better facilitate discussion between house managers. Please join the group for access to resources and assistance.

## GREEK SECTOR SAFETY: REMINDERS FOR HOUSE MANAGERS

**At the Greek Neighborhood Association meeting in September, many groups asked for information about a collective bargain for cameras, as well as additional steps that we can take in the Greek Sector to keep our chapter properties safe. Here are some additional resources:**

*Join the group doing research on cameras:* If your group is not on the list below, please send an email to [Kylie@gatech.edu](mailto:Kylie@gatech.edu) to be added to the list of chapters conversing about improving the cameras at their facility:

ΑΤΩ	ΦΔΘ	ΦΜ	ΣΑΕ	ΣΝ	ΤΚΕ
ΔΥ	ΛΧΑ	ΠΚΦ	ΣΧ	ΘΧ	

*Contact GTPD for a security assessment:* Jeff Honeycutt with the Georgia Tech Police Department is willing to work with your chapter property and facility to identify areas for improvement with landscaping, safety, security where your property may have vulnerabilities. Please contact him individually to schedule an assessment.

*Join the GTPD/IFC Joint Task Force:* GTPD is starting a partnership with IFC to assist in the general safety and security of homes in the Greek Sector, as well as social event security. If interested in joining the task force, please email the IFC President at [jshooie@gmail.com](mailto:jshooie@gmail.com).

## NEW WRECK LOT CODE

A new lock was placed on the Wreck Lot because too many people were leaving the lot open after use. We put the new Lock there in an effort to make it more user friendly. Please make sure you lock the Wreck Lot back after each time that you use it.

**The new code is 1500.**

If the gate is left open, your chapter could lose your Wreck Lot privileges.

## DON'T FORGET...

- Prepare for and schedule Kitchen Inspection with the City of Atlanta by contacting Pearl Gordon (Fall Semester).
- Work with Homecoming chair to assemble pomp and banner display correctly. Dispose of Homecoming materials appropriately (October 19-25).
- Sign up for Fall 2015 Fire Inspection (end of October).
- Attend November GNA Meeting (November 16, 7pm).
- Train and transition new House Manager (end of Fall Semester).



## GNA VIOLATIONS THIS YEAR

TRASH | DUMPSTERS | LAWNS

Since June 2015, there have been 18 total GNA Violations (YTD: 31)

Trash Violations: 10; Over half are on Friday mornings (YTD: 20)

Dumpster Violations: 8; Trend on Tuesday or Friday mornings (YTD: 11)

## HOMECOMING INFORMATION: How to Participate in the Greek Sector

Homecoming events will take place this year at Georgia Tech on October 19-25, 2015. This is a great time for tradition and school spirit, especially for our Greek community. In order to make Homecoming as safe and coordinated as possible, there are many fire safety restrictions to be aware of for the events. A separate email will be sent with this information to the Homecoming contact person for your chapter, as well.

**BANNER CONTEST:** Banner must be hung in a manner that is not blocking an entrance or an exit. This means it needs to have eight feet of clearance of any doors.

**POMP DISPLAYS:** Poms can not block any entrances or exits. If the pomp is attached to the house or touching the house in any way, it must be flame tested by the Fire Safety Office, in advance. To avoid any issues, please use all non-flammable and non-combustible materials. If you do not use those materials, the pomp will need to be 20 feet away from the house.

**RECK PARADE:** The Fire Marshal will be present to make sure all contraptions are operating safely. If you can not steer your vehicle, or there are safety concerns, the Fire Marshal will disqualify you. Please contact the Ramblin' Reck Club.

**DISPOSAL OF MATERIALS:** All vehicles in the Wreck Lot must be removed by 8:00am Monday, 10/19. Any vehicles left in the lot will be towed and disposed of. The lot will be locked from Monday 10/19 till Friday 10/23 at 5pm for maintenance. On 10/26 six roll-offs will be placed throughout the Greek Sector for the removal of the floats, and pomp material. The roll-offs will be removed on Monday, 11/2. Don't place any Homecoming debris in the regular dumpsters. This will be a violation of GNA Policy.

### GENERAL INFORMATION FOR ALL EVENTS:

- Chapters will need a Hot Work Permit for any welding, cutting, or spark work. You must apply for these 48 hours in advance. [http://www.ehs.gatech.edu/fire/hot\\_work.php](http://www.ehs.gatech.edu/fire/hot_work.php)
- No homecoming materials can block a house entrance or exit. All storage areas must remain clear as well.
- Any questions about materials for any homecoming events should be directed to the Fire Safety Office:  
[fire@gatech.edu](mailto:fire@gatech.edu)