

**GEORGIA INSTITUTE OF TECHNOLOGY  
GREEK NEIGHBORHOOD ASSOCIATION BY-LAWS**

The Greek Neighborhood Association (GNA) is to maintain an aesthetically pleasing Greek community and encourage good relations between chapter houses within the Georgia Tech Greek sector. The GNA recognizes the Greek sector is a part of campus, therefore, the general appearance of the Greek sector is a reflection of the campus as a whole. It is for this reason that a well maintained Greek sector is not only important but a necessity.

**Section 1**

The GNA will consist of one representative, in the form of house manager, from each chapter that has an on-campus facility. The GNA will be chaired by two delegates: one from the College Panhellenic Council and one from the Interfraternity Council. These delegates will be chosen according to their Council's method in selecting chair persons.

**Section 2**

The Greek Neighborhood Association chairs will host meetings with house managers as seen fit, but at least once a semester. These meetings will serve to foster appropriate communication and to create programming, which includes but is not limited to fire safety and risk management, house manager best practices, and open forums.

**Section 3**

The Greek Neighborhood Association will enforce yard cleanliness policies 7 days-a-week, which are as follows:

- Every yard must have a clean appearance by 7:00 am every morning.
- For events held by a chapter during the day (events ending by 5:00pm on the same day), the yard must be clean by 7 pm.

Infractions to these policies are as follows:

One-time Issues:

- First Notification: A written notification will be given to the house manager and the chapter president. The issue must be resolved within two hours of the notification. If not resolved, a fine of \$5.00 per chapter member will be issued.
- Second Notification: If issue is not resolved after the first notification, a second written notification will be given to the house manager and the chapter president. The issue must be resolved within two hours of this notification. If not resolved, a fine of \$10.00 per chapter member will be issued.
- Third Notification: If issue is not resolved after the second notification, a third written notification will be given to the house manager and the chapter president. The issue must be resolved within two hours of this notification. If not resolved, a fine of \$20.00 per chapter member will be issued.

### Multiple Issues:

Multiple issues are defined as 4 or more unrelated instances in which a written communication is issued to a chapter. These will be managed by a tier system.

Tier One: Less than 4 unrelated, written communications issued to a chapter. Notifications and sanctions will follow the "One-Time Issue" model.

Tier Two: 4 or 5 unrelated, written communications issued to a chapter. The first written communication will be treated as the second communication and chapters will automatically be assessed a fine of \$5.00 per chapter member.

Tier Three: 6 or 7 unrelated, written communications issued to a chapter. The first written communication will be treated as the third communication and chapter will automatically be assessed a fine of \$10.00 per chapter member.

Tier Four: 8 or more unrelated, written communications issued to a chapter. The chapter is put on social probation.

If a chapter goes a semester without written communications, the chapter will drop to the next lowest tier. For example, if a chapter is currently on tier three and goes a semester without incident, the chapter will drop down to the beginning of tier two.

If a chapter receives a financial sanction from these notifications and compounding issues, a chapter advisor and/or a house corporation board member will be notified in writing.

### **Section 4**

The Greek Neighborhood Association will enforce dumpster policies outlined by the Georgia Tech Office of Solid Waste Management & Recycling (See attached document). The Greek Advisor will notify the house manager(s) of the issue and inform house manager(s) of the necessary steps that must be taken to resolve the issue. Note that all house managers assigned to a dumpster are held at an equal level of responsibility to resolve the issue.

Infractions to these policies are as follows:

### One-time Issues:

- First Notification: A written notification will be given to the house manager and the chapter president. The issue must be resolved within two business days of the notification. If not resolved, a fine of \$200.00 will be issued to each chapter responsible for the dumpster area.
- Second Notification: If issue is not resolved after the first notification, a second written notification will be given to the house manager and the chapter president. The issue must be resolved within two days of this notification. If not resolved, an additional \$200.00 fine will be issued to each chapter responsible for the dumpster area.

- **Third Notification:** If issue is not resolved after the second notification, a third written notification will be given to the house manager and the chapter president. The issue must be resolved within two days of this notification. If not resolved, an additional \$200.00 fine will be issued to each chapter responsible for the dumpster area.

#### Multiple Issues:

Multiple issues are defined as 4 or more unrelated instances in which a written communication is issued to a chapter. These will be managed by a tier system.

**Tier One:** Less than 4 unrelated, written communications issued to a chapter. Notifications and sanctions will follow the “One-Time Issue” model.

**Tier Two:** 4 or 5 unrelated, written communications issued to a chapter. The first written communication will be treated as the second communication and chapters will automatically be assessed a fine of \$200.00.

**Tier Three:** 6 or 7 unrelated, written communications issued to a chapter. The first written communication will be treated as the third communication and chapter will automatically be assessed a fine of \$400.00.

**Tier Four:** 8 or more unrelated, written communications issued to a chapter. The chapter is put on social probation.

If a chapter goes a semester without written communications, the chapter will drop to the next lowest tier. For example, if a chapter is currently on tier three and goes a semester without incident, the chapter will drop down to the beginning of tier two.

If a chapter receives a financial sanction from these notifications and compounding issues, a chapter advisor and/or a house corporation board member will be notified in writing.

#### **Section 5**

The Greek Neighborhood Association will obtain a signature from each chapter’s house manager, which will indicate that the house manager understands the policies and regulations set forth, accepts them, and will lead their chapter in following these standards.

#### **Section 6:**

The Greek Neighborhood association will obtain written documentation from each chapter containing a lawn care action plan by the first IFC/CPC meeting of the semester. The plan can be carried out internally or subcontracted to a local lawn care company, but there needs to be a plan of action for each houses lawn care detailing the frequency and expectation of service (flowers, grass, weeds, mulching, etc). Failure to follow in place action plan will result in the following penalties:

#### One-time Issues:

- First Notification: A written notification will be given to the house manager and the chapter president. The issue must be resolved within two business days of the notification. If not resolved, a fine of \$5.00 per chapter member will be issued.
- Second Notification: If issue is not resolved after the first notification, a second written notification will be given to the house manager and the chapter president. The issue must be resolved within two business days of this notification. If not resolved, a fine of \$10.00 per chapter member will be issued.
- Third Notification: If issue is not resolved after the second notification, a third written notification will be given to the house manager and the chapter president. The issue must be resolved within two business days of this notification. If not resolved, a fine of \$20.00 per chapter member will be issued.

#### Multiple Issues:

Multiple issues are defined as 4 or more unrelated instances in which a written communication is issued to a chapter. These will be managed by a tier system.

Tier One: Less than 4 unrelated, written communications issued to a chapter. Notifications and sanctions will follow the "One-Time Issue" model.

Tier Two: 4 or 5 unrelated, written communications issued to a chapter. The first written communication will be treated as the second communication and chapters will automatically be assessed a fine of \$5.00 per chapter member and must change their lawn care action plan.

Tier Three: 6 or 7 unrelated, written communications issued to a chapter. The first written communication will be treated as the third communication and chapter will automatically be assessed a fine of \$10.00 per chapter member and a letter will be sent to the chapters headquarters.

Tier Four: 8 or more unrelated, written communications issued to a chapter. The chapter is put on social probation.

If a chapter goes a semester without written communications, the chapter will drop to the next lowest tier. For example, if a chapter is currently on tier three and goes a semester without incident, the chapter will drop down to the beginning of tier two.